



OTTAWA CHORAL SOCIETY
SOCIÉTÉ CHORALE D'OTTAWA

Ottawa Choral Society - Assistant Music Director

September/October 2024 to May 2025 (renewable - TBD)

Part-time: 20 to 40 hours/month

Application Deadline: July 15, 2024

Review of applications will begin immediately. We encourage applicants to submit their application as soon as possible.

The Ottawa Choral Society (OCS) has an 80-year history as the National Capital Region's premier symphonic chorus, comprising over 100 auditioned voices. Under the leadership of Artistic Director Dr. Gabrielle Gaudreault, the OCS' innovative programming includes a wide variety of choral repertoire from centuries past to the present. In addition to its annual series of choral concerts, the OCS collaborates regularly with the National Arts Centre Orchestra and other artistic partners. In a normal artistic season, the OCS chorus performs in four or more major choral / orchestral concert productions which regularly feature world-class vocal soloists, the National Capital's leading instrumentalists and renowned conductors.

For further information and details about the OCS, visit our website:
<http://ottawachoralsociety.com/>

Core Function

As a key part of the OCS' artistic team, the Assistant Music Director (AMD) will be assigned a variety of duties to support of the Artistic Director (AD) in the delivery of all OCS programming. Primary responsibility is to assist the Artistic Director in the preparation of the choir for concert performances and to assist with artistic, musical and production planning. Required services include regular Wednesday evening rehearsals and additional activities on selected weekends and concert production weeks.

Other Duties

- Assist with choir member auditions, periodic choir-wide (re-)auditions, recruitment (new members) or special projects, as directed by AD
- Attend OCS Board meetings where warranted, or in lieu of AD, to facilitate communication between OCS governance, executive, administration and artistic staff members
- Participate in the planning, preparation and delivery of choral/musical workshops, retreats and other choral skill development activities
- Work closely with the Choir Manager to facilitate efficient choir operations and 'esprit de corps'



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- As an important public face of OCS, endeavour to stay connected within the local music scene and aspire to foster close collaborative ties with important community stakeholders, patrons and media channels

Qualifications

- Bachelor's degree in Music (minimum); post graduate degree in conducting preferred
- Strong choral conducting and rehearsal skills
- Broad choral experience and familiarity with diverse choral repertoire
- Demonstrated leadership
- Effective communication in English

Additional valued attributes

- Keyboard proficiency
- Expertise in vocal pedagogy
- Arts administration experience
- Fluency in French
- Residency in the National Capital Region is preferred

Salary: Competitive remuneration commensurate with experience (TBD).

Diversity, Equity, Inclusion

The Ottawa Choral Society is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, 2SLGBTQI+ persons, and others who may contribute to the further diversification of ideas.

Application Process

All interested applicants should submit:

- Covering letter
- *Curriculum vitae*
- Name and contact information of two references
- Link to 2 pieces of media (audio or video) showing the applicant's musical and conducting abilities

All application material should be sent by email to:

info@ottawachoralsociety.com